CHAPTER

2.

SETTING UP THE COMPUTER





1. Match the definitions.

Forming Links



Messy Desk Challenge

- 3. Design (draw and label) a system of at least 3 folders to organise these files neatly. Write which files go into which folders.
 - Files:
 - Math_Quiz1.pdf
 - Art_Robot_Drawing.png
 - My_Funny_Poem.txt
 - Science_Volcano_Notes.docx
 - Math_Homework_Oct5.pdf

- Art_Painting_Idea.jpg
- Poem_Draft2.txt
- History_Project.pptx
- Music_Class_Song.mp3

Worksheet 1

	Folder 1	Folder 2	Folder 3		
Application Based Questions					
4.	Answer questions based on a simplified screenshot of a file Properties window.		ty Details Previous Versions		
a.	What is the file's name?	Type of file:	Adobe Acrobat Document (.pdf) Adobe Acrobat Change		
b.	What type of file is it?	Size:	C:\Users\shahzads\OneDrive - Oxford University Pres 8.26 MB (8,662,962 bytes) 8.26 MB (8,663,040 bytes)		
c.	How big is the file?	Modified:	Friday, 24 June 2022, 3:42:39 PM Thursday, 7 July 2022, 11:08:30 AM Today, 3 June 2024, 9:08:05 AM		
d.	When was it last changed?	Attributes: [Read-only Hidden Advanced		
			OK Cancel Apply		

Worksheet 1

- 5. Answer interpretive questions based on the following properties.
- a. If the file type is .png, is it more likely a story, a picture, or music?
- b. Your friend wants you to email this file, but their email only accepts files smaller than 3 MB. Look at the 'Size'. Can you email it?
- c. Look at the 'Date Modified'. Was this file worked on very recently, or a long time ago?
- d. Suggest a better, more descriptive name for this file if its current name is just Document1.
- e. If the file type is .mp3, what kind of file is it likely to be?

SETTING UP THE COMPUTER

Sorting Devices

1. Match setting categories to their purposes and specific actions.

Setting	Purpose	Specific Actions
Display Settings	Change how the screen looks	Make text larger
		Change wallpaper
Time & Date	Fix the	Q
Settings	computer's lock	Set an alarm
		Adjust screen brightness
Accessibility	Help people use	
Settings	the computer more easily	Enable screen reader

- 2. Number the steps for installing and uninstalling a program in the correct order.
 - Steps for Installing:
 - a. Find program
 - b. Click Install
 - c. Follow steps
 - d. Finish
 - Steps for Uninstalling:
 - a. Find program
 - b. Click Uninstall
 - c. Follow steps
 - d. Finish



- 3. Decide which setting category is the best starting point for each scenario.
 - a. Hammad keeps missing online classes because his computer clock is slow. Where should he look first?
 - b. The computer screen automatically turns off too quickly while Maham is reading. Where might she adjust this?
 - c. Mrs. Ali has trouble seeing small icons. Which settings could help her?
 - d. Toggle finds the screen too bright at night. Which setting should it adjust?
- 4. Circle all options that apply for conditions about software installation and uninstallation:
 - a. Why might someone want to uninstall a program? Choose the two best reasons.
 - The program is no longer used.
 - The program is too colourful.
 - The computer needs more space.
 - The program is fun to use.
 - The program is broken.
 - b. Imagine a website offers a 'FREE Game Download!' button that looks flashy. What are two safe things you should do BEFORE clicking? Choose the two best actions.
 - Click the button immediately.
 - Ask a parent or teacher if the website is safe.
 - Check if the website is trusted.
 - Ignore any warnings from your computer.
 - Download the game without thinking.

- c. Why is it important to keep your software up to date? Choose the best reason.
 - To make the computer look cool.
 - To ensure the software works properly and securely.
 - To fill up the computer's storage.
 - To make the computer slower.



5. Match pictures/names of Android elements to their descriptions.

App Folder	Holds many apps together
	0-
Weather Widget	Shows the forecast
Clock Widget	Tells the time
P P.	
Calendar Reminder	Reminds you of events
Music Player Widget	Plays music directly from the home screen