

**Oxford University Press Pakistan
Management Trainee Program
General Instructions**

1. Candidates will make sure that the CNIC, seat number, candidate name on top of this question booklet; on answer sheet.
2. Use of calculator is not allowed.
3. Candidates must carefully follow the instructions given in this booklet and by the instructor/announcer.
4. The test is divided in four sections (total duration of the test is 1 hour & 15 minutes).
 - 25 Multiple Choice Questions of English – Time allowed 25 minutes.
 - 25 Multiple Choice Questions of Mathematics – Time allowed 25 minutes
 - 10 Multiple Choice Questions of Analytical ability and I.Q. – Time allowed 10 minutes
 - 10-20 Questions of Situational and Behavioral Analysis – Time allowed 15 minutes

Note: While working on an allowed part, candidates are not allowed to go forward or backward to other parts.

5. All answers must be given in **CROSS SIGN** on the answer sheet.
6. During the test if candidates want to change any of their answers, they should erase their previous answer clearly and completely and re-cross. **It is very important that if they want to change the answer they should clearly and completely erase the previous answer.** In case candidates cross more than one option for the same question, the answer will be treated as wrong. Overwriting is not accepted. Such answers will also be treated wrong.
7. There will be **NEGATIVE MARKING** in all parts of the test. Each correct question carries four points. For each wrong answer, one point shall be deducted.
8. When the instructor/announcer says **STOP**, candidates must stop writing and cover their test booklets with the answer sheets.
9. Any behavior leading to cheating or non-compliance with instructions, tearing pages or taking away the booklet is prohibited. It will lead to disqualification from the test and legal action against the candidate.

The candidates should not mark answers on the question booklet, however they may do the rough work on the question booklet, and all answers must be given in **CROSS SIGN** on the answer sheet with the pencil that has been provided to them. Candidates must ensure that they do not write anything other than their signature and Cross signing of their answers on the answer sheet.

Note: This document is for candidate's reference and information, however it can be modified by OUPP at any time.